

## **PROOF OF CLAIM INSTRUCTIONS Bond Loss Claims Only**

The Proof of Claim ("POC") should be completed in its entirety and all questions answered.

For questions that do not apply to your situation, your response should be indicated with an "NA" or "not applicable." Please note certain instructions and requirements are contained in the POC itself.

If your claim is for return of premiums, you do not have to calculate the amount, however you may enter the amount, if known. You must include proof of payment of last premium.

If your claim is for a loss and/or expense under the bond, please provide an explanation of the loss and/or expense, amount claimed and attach all documentation supporting the claim. This may require submitting documents previously provided. All supporting documentation must be attached to the POC in order to be considered. If you do not know the amount of the claim, write "unstated amount".

A separate form should be completed for each bond claim asserted against Far West Insurance Company (Far West). Additional forms may be obtained from Claimant Services at the address set forth below. When requesting additional POC forms, please specify the type of POC you require.

You must sign the POC form and have it notarized. Please refer to the instructions in the attached Notice as to who should sign the claim form.

Please retain the Claimant Copy (green) for your records and mail the original (white) and remaining copy (blue) of the completed form to:

Claimant Services  
**FAR WEST INSURANCE COMPANY**  
P.O. Box 4500  
Woodland Hills, CA 91365-4500

**THE LAST DAY FOR FILING TIMELY CLAIMS AGAINST FAR WEST INSURANCE COMPANY – LIQUIDATION is 5:00 o'clock p.m. Central Daylight Savings Time on September 30, 2002.** Claims must be postmarked (not postage meter stamped) no later than 5:00 o'clock p.m. Central Daylight Savings Time on September 30, 2002.

You will be advised of receipt of your completed POC and your POC number. You will be notified some time thereafter of the Liquidator's decision regarding your claim. If your claim is denied in whole or in part by the Liquidator, unresolved disputes will be decided by the District Court of Lancaster County, Nebraska.

If your claim is for unearned premium or for a loss that may be covered by a State Property & Casualty Insurance Guaranty Association or Fund, we will provide them a copy of your filed Proof of Claim. The Fund/Association will contact you if they require any additional information.

The Liquidator's acceptance of the POC is not intended to, nor does it constitute, a waiver or relinquishment by the Liquidator of any defense, set-off or counterclaim which the Liquidator may have against any person, entity or governmental agency.

All claimants are requested to keep the Liquidator advised of address changes. Inquiries as to the status of your claim should be made in writing. Please identify your POC number in all correspondence to permit ease of identification and an expedited response.

Far West Insurance Company's web site ([www.FarWestBonds.com](http://www.FarWestBonds.com)) is a source for news and information regarding the ongoing liquidation.